

HOW TO USE THE SIGNAGE ARCHIVE!

(Without Going Completely Insane Edition)

STEP 1: GETTING READY

If you think you are ready hoho think again vapor world employee. You are going to need some things to start this awful project of printing and making your store's signage. Start by looking above the link you got this document from at the software downloads section on the vapor world managers page. Go ahead and slap that Adobe Acrobat Reader button and download that magic program. Once on that page you will need to fill out a few drop down menu items before your download will start. One of these dropdowns will ask for your Windows OS Edition (probably 8 or 10) note 8 has that horrible metro screen that is a bunch of tiles for things noone wanted or needed to operate a computer and if you 64 bit edition of both systems is almost 100% standard. If problems arise call John... 770-855-4255

Now that your computer is broken this is a good time to get a list of the items you need signage for! Try to organise this list by product type (example Tanks listed together, Mods listed together) Got that list? Yes?! YOU ARE READY!

STEP 2: FINDING THOSE SIGNS AND PREPARING TO PRINT

Start off by clicking the download buttons that cover the types of signs you need to cover what is on your list. Remember how we talked about keeping like things together this is going to help here as the archive files are sorted by product type. Lets pretend that our list is entirely comprised of MODS PODS KITS and CBD to illustrate. Grab another sheet of paper and write down the name of the archive file. this file has (as of the time this is written) 12 pages. **this is a paper and ink saving measure.** Mark down numbers 1-12 on your paper, then open your mods pods kits file with adobe reader. NOW FOR THE COMPUTER MAGIC. press the [ctrl] and [F] keys together to bring up your search bar. type in the name of your first item aim for a one word search. wherever that word exists it will be highlighted and pop up on your screen. document the page number by highlighting the number said item was on. in the unlikely event that all 12 pages are highlighted before the end of this process just print the whole file out. otherwise press [ctrl] + [P] to open your print dialogue box select your printer of choice (not the receipt printer) and alter the print settings to print off individual pages. see diagram below.

WIRE-WIX-ACCESSORIES COMPLETE.pdf - Adobe Acrobat Reader DC

File Edit View Window Help

Home Tools WIRE-WIX-ACCESS... x

1 / 8 97.6%

Print

Printer: Brother MFC-L5700DW series (Copy 1) Properties Advanced Help

Copies: 1 Print in grayscale (black and white) Save ink/toner

Pages to Print

All

Current page

Pages 1,3,8

More Options

Page Sizing & Handling

Size Poster Multiple Booklet

Pages per sheet: Custom... 1 by 1

Page order: Horizontal Print page border

Print on both sides of paper

Orientation:

Portrait

Landscape

Auto-rotate pages within each sheet

Comments & Forms

Document and Markups

Summarize Comments

Scale: 96%

11 x 8.5 Inches

Twisted Clap	Big Boy Coils	Mad Rabbit W
\$9.99	\$7.99	\$6.99
Big Boy Coils	Twisted Clap	Mad Rabbit W
\$7.99	\$9.99	\$6.99
Mad Rabbit W	Big Boy Coils	Twisted Clap
\$6.99	\$7.99	\$9.99

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Print Cancel

STEP 3: FINNISHING!

You have your printed signage on standard office paper now hopefully! Now it is time to get out those safety scissors and cut them out. Some of you might think there is no way this can go wrong. Surprise while there is no wrong way to art there is often a better solution. Trim marks have been placed around each of your signs dictating where to cut for best results! Leaving a little bit of white edge around those blue borders really makes your signage stand out follow the guides and look like a boss.

Abridged Instructions

You have obviously skimmed through the first page of this and are probably thinking.



Reading it will save time and grief but for those that just need a quick sign and don't want to look through endless tomes of crap to get it. Download and open the archive file associated with the product you are looking for with adobe acrobat reader. press [cntrl] and the [F] Key at the same time. In the top right hand corner is your search bar. Type in the product name or its manufacturer of the product! Smash [ENTER] and [next] if needed. The results will pop up highlighted. Print only the page needed using the print diagram listed on page one. Then cut that hot garbage with your favorite slingblade and slap it in front of the product.



Congratulations!!!

